

**Office of the Director – Executive Office  
Contact/Assignment List**

Executive Office						
Name	Title	Areas Serviced	Major Responsibilities	Phone	Fax	Bldg/Rm
LaVerne Stringfield	Acting Executive Officer	OD All		594-8231	480-4269	Bldg 2/ Rm 1E04
Angela Murphy	Program Analyst/ Program Advisor	OD All	<ul style="list-style-type: none"> <li>• Administrative/management policies &amp; procedures</li> <li>• Delegations of Authority</li> <li>• Workforce planning &amp; restructuring</li> <li>• Succession planning</li> <li>• Position management</li> <li>• Organizational changes</li> <li>• Training &amp; consultation</li> <li>• A-76</li> <li>• Internal Controls</li> <li>• Studies</li> <li>• Legislative review &amp; interpretation</li> <li>• New initiatives</li> <li>• Executive Office Website</li> </ul>	402-6331	402-5383	6011 Executive Blvd/Rm 214
Janie Kuhn				496-2808	480-4269	Bldg 2/Rm 1E16K

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<b>Judy Fouche</b>	Administrative Officer	OD Executive Office OCL/OCPL		496-5548	496-0017	Bldg 1/ Rm 344
<b>Nina Bennett</b>	Administrative Coordinator	OD Executive Office	<ul style="list-style-type: none"> <li>• Special Assistant to the Executive Officer</li> <li>• A-76</li> <li>• Policy review, development, evaluation, and implementation</li> <li>• Training coordinator</li> <li>• Special projects</li> <li>• Executive Office Website</li> <li>• Records Management</li> </ul>	594-8234	480-4269	Bldg 2/ Rm 1E16J
<b>Cathy Troxler</b>	Secretary	OD Executive Office	<ul style="list-style-type: none"> <li>• Executive Officer's calendar</li> <li>• Visitor &amp; telephone call reception</li> <li>• Correspondence and tracking systems</li> <li>• Reports</li> <li>• Filing systems</li> <li>• Conferences and meetings for EO Staff</li> <li>• Timekeeper</li> <li>• Travel</li> <li>• Administrative Support</li> </ul>	594-8233	480-4269	Bldg 2/ Rm 1E06